

**AGREEMENT FOR FILMING, VIDEOTAPING AND STILL PHOTOGRAPHY FOR COMMERCIAL OR ENTERTAINMENT PURPOSES AT WASHINGTON UNIVERSITY**

In consideration of being permitted to use the campus of Washington University (“University”) and to photograph or otherwise visually record the property of the University, the undersigned hereby agrees to the following requirements:

- 1) A statement of intent must be filed with the Office of Public Affairs prior to the filming/photographing/videotaping.
- 2) A certificate of general liability insurance in the amount of \$1,000,000 and automobile liability insurance in the amount of \$1,000,000, naming the University and its employees and agents as additional insureds, must be filed with the Office of Public Affairs prior to the filming/photography/videotaping.
- 3) Agreement to pay the following fee for use of the campus:
  - Feature-length film or videotape productions – \$1,000/day plus expenses.
  - Television commercials: \$1,000/day plus expenses.
  - Still photography: \$100/hour or \$500/day, plus expenses.
- 4) Photography, videotaping or filming must be conducted at a time least likely to be disruptive to the academic process and student life.
- 5) At no time will the University’s name nicknames, nor will any of its building and unit names be used in commercials and advertisements. Washington University facilities that are readily recognized by the public (e.g., Brookings Hall, Francis Field, the Quadrangle) may be used as backgrounds for commercials and advertisements only if script and shooting-angle clearance are granted by Washington University, since these pictures could be perceived as an endorsement. Approval will be given on a case-by-case basis for recording recognizable images of persons on any University grounds; all recognizable images of persons must be accompanied by model releases and kept on file at the University. Partial columns, grassy areas, and non-identifiable parts of campus buildings may be used for commercial photography.
- 6) Any use of Washington University students in feature-length productions, commercials, advertisements, etc., must be cleared with the Office of Student Involvement and Leadership. All arrangements for extras regarding modeling fees, model releases, etc., must be made directly with those involved. At no time will non-enrolled models be permitted to pose as enrolled Washington University students.
- 7) Identification of “Washington University in St. Louis” as a location for feature-length productions is necessary in the credits.

The undersigned hereby releases the University and its employees and agents of and from any liability whatsoever arising out of or in connection with its use of the campus and hereby indemnifies and holds harmless the University and its employees and agents of and from any loss, cost, damage, expense, injury, or death arising out of or in connection with its use of the campus (including, without limitation, claims based on alleged defamation or on infringement of rights to copyright, trademark, service mark, or other intellectual property) together with any legal expenses that may be incurred by the University in defending any such claim.

As security for, but not limitation of, its obligation set forth above, the undersigned agrees to provide the University a certificate of insurance, naming the University and its employees and agents as additional insureds.

by: \_\_\_\_\_

title: \_\_\_\_\_

witness  
or attest: \_\_\_\_\_

date: \_\_\_\_\_